

# Deputy Manager

## Residential Aged Care Facility

### Not-for-Profit salary packaging available

UnitingCare Ageing Sydney Region, located in Leichhardt, covers the Inner West and Eastern Suburbs of Sydney. The Region comprises 13 residential services, 18 community care services along with 70 self care units and the War Memorial Hospital Waverley.

The Marion located in Leichhardt, is UnitingCare Ageing – Sydney Region's state-of-the-art 'ageing in place' residential aged care facility. This includes 55 beds specifically designated for dementia care set in four clusters of secure cottages, each containing their own communal kitchen and living areas which creates a homelike, self sufficient environment.

Reporting to the Facility Manager we have an exciting opportunity for a dedicated and enthusiastic individual who has a passion for delivering high quality care that supports the lifestyle choices of our residents.

In accordance with our Vision, Mission and Values, the primary objectives of this role are:

- Ensure related systems, policies and procedures are implemented
- Achieve quality and sustainability of all care service delivery activities across the area of responsibility in particular quality of care and resident /client and staff satisfaction
- Ensure regulatory compliance
- To deliver a high level of customer service.

### Essential Criteria:

- A current A List Registered Nurse qualification
- Experience working within a complex residential or community aged care environment
- Extensive experience managing staff
- A demonstrated ability to work independently and as part of a team
- Awareness and knowledge of current issues affecting older people
- Knowledge of quality improvement, accreditation systems and OH&S
- Knowledge of ACFI and care planning experience
- Knowledge of Regulatory Compliance and Legislation
- Excellent written and verbal communication skills
- Intermediate – advanced computer skills in Microsoft Office packages
- A current National Police Certificate
- Experience with roster management
- NSW Driver's Licence.

For more information or confidential discussion regarding this role please contact Annabel Vaughan, Executive Manager People and Learning on 9568 8000. For an application kit including a detailed Position Description, please contact Karen Atkins 9568 8043 or [karen.atkins@sydneyagedcare.org.au](mailto:karen.atkins@sydneyagedcare.org.au)

**Applications close Tuesday 17th August 2010**

*We are an EEO employer and a current Police Certificate is required.*

[www.unitingcareageing.org.au](http://www.unitingcareageing.org.au)